

FARM NAME \_\_\_\_\_

Doc.No. **2.14**

Title: **Policy for Reporting Illness or Injury**

Effective Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ GAP Coordinator, Date: \_\_\_\_\_

1. Any worker who becomes ill while working in production or harvest areas must report condition to the foreman or supervisor.
2. If the illness requires medical attention, the foreman or supervisor should seek either emergency attention or regular medical attention for the worker.
3. If there is an episode of blood or body fluid involved, be sure to follow procedures (2.52) for cleaning and isolating contaminated product.
4. If the worker wants to and is able to continue work, they should be moved to a non-production/ handling area and assigned other types of tasks in order to avoid contaminating any produce or production area.
5. Record the illness episode on the Illness/Injury Log (3.08)