

DOC. 4.40

Date:

From: **FARM NAME** _____

To: Vendors and suppliers

SUBJECT: GAP Food Safety Vendor Verification

As a requirement to meet standards related to our farm's food safety certification, we need your help to satisfy the USDA's Harmonized GAP/ Global Markets protocol. Our standard states that *"the operation has an approved supplier program for all inputs including contractors."* As a part of this requirement, we need you as a subcontractor/supplier to complete a questionnaire to verify that your organization also maintains high standards related to food safety.

Would you please return the enclosed questionnaire to us? Please make sure that you or your food safety designee signs the declaration on page 4 of the questionnaire.

In addition, when you or your representative visit our farm or food enterprise, you will be held to the same food safety standards as any staff or employee. Your signature on our visitor log will verify that you understand this requirement and will abide by it.

We thank you for working with us on this common goal of food safety.