FARM NAME ______________________________

Doc.No. 2.53
Title: **Policy in the Event of a True Recall**
Effective Date: ____________________
Reviewed by: _____________ GAP Coordinator, Date: __________

1. This farm has a Recall Team designated in the case of a food safety recall event. (See Doc. 3.23)

2. Any and all problems reported will be subjected and evaluated using the Recall Action Flow Diagram (See below).

3. Any consumer complaint or threat is recorded on Doc. 3.31 adhering exactly to the questions on the form.

4. In the case of a Recall Event, the Plan of Action will be followed.

5. The Plan of Action consists of:
   
   a. Make assignments from emergency checklist (**Doc. 4.37**)
   
   b. Gather evidence
      
      i. Naturally occurring contamination
      
      ii. Purposeful act - **Call FBI**
   
   c. Analyze evidence and work with FDA on classification
   
   d. Get word out
   
   e. Monitor recall
   
   f. Dispose of product
   
   g. Apply for termination of recall
   
   h. Assemble recall team and debrief
   
   i. Prepare for legal eventualities
6. The Recall Action Flow Diagram is as follows:

![Recall Action Flow Diagram]

Recall Action Plan
- Make assignments from emergency checklists (115-117)
- Gather evidence (47-50; 101-002)
  - Naturally occurring contamination (16-17)
  - Purposeful act – call FBI (12-13)
- Analyze evidence (31-33; 50) and work with FDA on classification (15-16)
- Get word out (50-52; 104-107)
- Monitor recall (52-54; 113)
- Dispose of product (54-58)
- Apply for termination of recall (63-64; 114)
- Assemble recall team and debrief (63-64; 109-110)
- Prepare for legal eventualities (63-66)

*The Food Recall Manual, University of Florida*